

# Ravensfield Primary School



## Welcome to Ravensfield Early Years

*A quick guide to what you need to  
know as your child starts at  
Ravensfield Primary School.*

# THE RECEPTION UNIT

## ***Grouping of children:***

### **Reception Children:**

The first half term in Reception is a very transitional one. We like to give the children time to settle in and to build relationships. Children will be placed in one of two family groups:

**Green Group (EYFS1: William Morris)**

**Red Group (EYFS2: Sonia Boyce)**

The Colour Groups will have a class teacher and a teaching assistant. All children are taught/supported by all members of staff. During the first half term, (Autumn 1) whilst the children are settling in, family groups are very fluid and so the children may move between Key Workers. Family groups become static in Autumn 2.

### **Nursery Children:**

Children are placed in one of two family groups Moons or Comets. The Nursery will have one teacher and one teaching assistant. All children are taught/supported by all members of staff.

### ***Environment:***

Both the Nursery and Reception classes consist of two areas, one indoor and one outdoor. Our outdoor area provides the children with continuous outdoor provision, enabling to develop and embed the Literacy and Maths skills they are taught whilst also providing opportunities for children to explore the outdoor natural environment and to develop their gross motor skills using tricycles or scooters, for example.

Learning is planned for all areas and all areas are supervised by an adult.

## ***ORGANISATION***

### ***Starting and finishing***



**Reception starts at 8.25am and finishes at 2.50pm\***

**Morning Nursery starts at 8.00am and finishes at 11.00am\***

**Afternoon Nursery starts at 12.00pm and finishes at 3.00pm\***

**Wraparound Nursery starts at 8:00am and finishes at 3:00pm\***

\*COVID-19 restrictions lifting may alter these timings

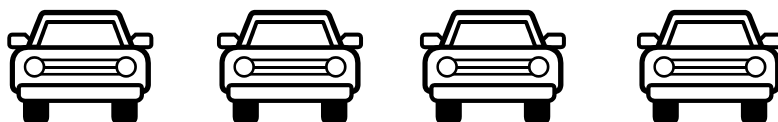
## ***Dropping off/picking up***

### **Nursery**

Nursery children are dropped off and collected from the Nursery door where they will be greeted by a member of the team. If your child is late, please sign them in at the main school office, situated at the front of school.

### **Reception**

All Reception children use the Reception entrance, which is to the right of the main entrance. This entrance is for Reception children only. If your child is late, please sign them in at the main school office.



### **Absences**

If your child is absent from school please contact the school office on the first morning of the absence before 9.30am. The telephone number is 0161-344-2905.

***The Early Years Foundation Stage Curriculum*** - produced by the Department for Education - sets the standards for learning, development and care for all children from birth to when they are five and is used to help us plan the curriculum. It has three fundamental principles:

***A unique child*** - every child is a competent learner from birth who can be resilient, capable, confident, and self-assured.

***Positive relationships*** - children learn to be strong and independent from a base of loving and secure relationships with parents and/or a key person

***Enabling environments*** - the environment plays a key role in supporting and extending children's development and learning.

There are seven areas of learning:

- **Communication and Language**
- **Physical Development**
- **Personal, Social and Emotional Development**
- **Literacy**
- **Maths**
- **Understanding the World**
- **Expressive Arts and Design**

### **School uniform**

A list of school uniform has been sent to all parents together with an order form. School uniform can be bought from local uniform suppliers in Ashton and Hyde or from most supermarkets. Please make sure you purchase a book bag when you buy your uniform.

**PLEASE ENSURE ALL ITEMS OF UNIFORM ARE CLEARLY LABELLED WITH YOUR CHILD'S NAME.**



### **Physical education**

On PE day, your child will wear their PE kit to school. This should be dark and plain and suited to outdoor PE.



### **Outdoor play**

To facilitate outdoor play, children will require a pair of wellingtons. These should be clearly marked with your child's name. The wellingtons will be stored in school. We would ask that when purchasing an outdoor coat for your child you consider our weather and ensure the coat is warm, waterproof and has a hood if possible.



### **Education off site**

Throughout the year we will look to use the local environment to develop children's learning and children will be taken out to observe local features. We also plan trips to support themes and children's knowledge and understanding of the world.

### **Snacks**

In line with our healthy eating policy the children are provided with a piece of fruit and a drink of milk or water every day. We ask for a payment of **£1:00 per week** per child to be paid via school money. (This is the school payment system and you will be able to access it in September once your child starts.) This money is used to cover the cost of additional food and drink, for example for baking and for enhanced snacks which children have every Friday where we introduce them to different foods from giant food to chocolate fondue!



### **Lunches**

Under current legislation a **free** school meal is being provided for all children from Reception right through to Year 2. Lunch cost for children staying all day in Nursery are included in the fees. Parents can choose a school dinner via the online service schoolmoney on a weekly basis.

### **Emergency contact numbers**

These are very important, and we ask you to ensure you keep us fully up to date with contact numbers and any changes to your child's welcome pack. **Please notify the school office immediately should the numbers we hold to contact you change**, to ensure that we can always contact you in an emergency.

### **Medical information**

Any medical information will be treated confidentially. Please provide as much information about your child to help us to ensure your child's needs are met. Please include allergies (food or otherwise), asthma, eczema etc to ensure we can maintain your child's wellbeing as best we can.

Medicals are no longer routinely carried out on reception-aged children, however if you have a concern and wish to speak to the school nurse, this can be arranged either via the school or clinic.

Medicines **cannot** be routinely administered in school unless prescribed by the doctor and in these cases a medical indemnity must be completed in the school office. If your child requires an inhaler, please ensure you provide one that can be kept in school.

### ***Meetings with parents***

Please feel free to talk to any member of staff regarding any issue concerning your child. We value and enjoy working in partnership with parents to support our children.

Parent consultations are held twice a year when parents are invited into school to discuss their child's progress.

You will receive a written report of progress at the end of the academic year.

## **ADDITIONAL SERVICES**



### ***Ravensfield School Club***

This service is available for reception children before and after school and during school holidays. For more information please contact Mrs Kennedy via email [caroline.kennedy@ravensfield.tameside.sch.uk](mailto:caroline.kennedy@ravensfield.tameside.sch.uk).

### **Friday Assembly**

We have an assembly every Friday at 9.00am and welcome parents/carers and family members to attend. Parents and carers are notified before Thursday by text if their child is to receive a Soaring High certificate in assembly.

### ***Working together***

Parents are a child's first teacher and are an essential element in a child's education all through school. To help you help your child at home, we will be sending home:

**Reading Record Book** - this includes advice on reading with your child and is for you to record any comments or questions.

**Home-School Book** – will feature something your child has done each week. It would be great if you could encourage your child to add one page, perhaps something they have done, seen or been to at the weekend and bring the book back on the Monday so we can all share what we have done.

\*If you have any questions please don't hesitate to speak to contact the school office on 0161 344 2905 or a member of the Foundation Stage team\*